

Annual General Meeting

22.09.23 via Zoom

MINUTES

Present:

Abigail Daly
Alison Diamond
Deirdre Mackenna
Eleanor Mackinnon
Hannah Clinch
Holly McAllister
Iain Johnston
Jill Bowis
Jo McLean
Julian Forrester
Kate Clayton
Kathleen O'Neill
Kirsten Millar
Luke Winter
Michael Pierre Johnson
Muriel Mackaveney
Norman Bissell
Rhiannon McIntyre
Rosalyn Mckenna
Seymour Adams

Apologies: Councillor Ross Moreland
(trustee); Rachel Kellow (Trustee); Arlene
Cullum

1. Introduction

Jo McLean welcomed all attendees and thanked funders and partners for their support. She reported that Rachel Kellow had been appointed as a trustee in March.

2. Minutes of the AGM held on 29th September 2020

The minutes were proposed by Michael Pierre Johnson, seconded by Kathleen O'Neill, and adopted.

3. Matters Arising

There were no matters arising not covered by agenda items.

3. Financial Report and Annual Accounts

Rhiannon McIntyre said her role as Virtual Chief Finance Officer was to support Kathleen and the Board in the financial management of CHARTS, including liaising with our accountant, David Ross, in the preparation and examination of the accounts for 2022/23.

Statement of Financial Activities

The accounts had been prepared on an accruals basis, to give a more accurate picture of the financial position at the end of the year. This meant that any income or expenditure that hasn't yet come in or been spent by the end of the financial year, was still included in the accounts.

Total grant income for the year Apr 22-Mar 23 - £341,874

Long list of funders could be seen in notes page of accounts

Grant income in 2022/23 had increased by £92,761 compared with the previous year.

Total expenditure for the year - £256,339

Balance of £85,535, which combined with balance c/fwd from previous year of £50,987, giving a total balance carried forward in to 2023/24 of £136,522

Balance Sheet (p9)

At the end of March 2023:

Cash at bank - £135,239

Debtors - £22,500 funds outstanding to be claimed

Creditors due - £23,275

Total current assets - £136,522

Of which, 100% was restricted funds - for the delivery of outstanding projects in 2023/24

See p13 of notes for the breakdown of fund balances on different projects.

2023/24 Financial Position

Kathleen and the team had so far this year secured grant income of **£413,087**

This included contributions to operating costs for this financial year, and project activity for this year and up until Autumn 2025. As with most charities, fundraising for operational costs was ongoing, and Kathleen was working hard to secure continued funding for 2024/25 onwards.

her role as Virtual Chief Finance Officer was to support Kathleen and the Board in the financial management of CHARTS, including liaising with our accountant, David Ross, in the preparation and examination of the accounts for 2021/22.

The Accounts were proposed by Jo McLean, seconded by Julian Forrester, and adopted.

4. Amendments to the Constitution

Notice had been given of proposals to amend the CHARTS constitution as follows:

Para 13: After “Bute.” insert: “Individuals resident elsewhere but who have an interest in arts, heritage or culture in Argyll and Bute may apply for international membership”

Justification: As CHARTS expands, the territorial limitation is becoming increasingly anomalous. We wish to be able to welcome in as members people wherever they live who have an interest in furthering our objectives. The Board will reserve the right to apply policies to give priority to members resident in Argyll and Bute.

Para 15: After “membership.”, insert “A membership organisation may apply for associate membership.”

Para 16: After “person” insert “or organisation”

Justification: We wish to be able to extend the benefits of CHARTS membership to those belonging to like-minded organisations, particularly those in Argyll and Bute. Associate membership organisations would visibly become known as sharing complementary membership benefits and to be organisations working in close collaboration with CHARTS to grow shared strategic aims.

Para 19: Delete all existing text and substitute: “The organisation must keep a register of members setting out their membership number, full name and contact details.”

Justification: This is a function of the staff and not the Board. The existing provision requires us to collect information we do not need but not to give a membership number (which would enable us to track the date upon which a person became a member).

Para 55: Insert new para 55.4: “1 shall be a charity trustee nominated by the School of Innovation and Technology at the Glasgow School of Art.”

Justification: This provision will recognise the increasingly close links between CHARTS and the School of Innovation and Technology at the Glasgow School of Art, and that the trustee so appointed (currently Dr Michael Pierre Johnson) undertakes this appointment

as part of his professional portfolio (in the same way that our nominated councillor, Ross Moreland, does).

The amendments were carried unanimously.

6. Projects and Programme Overview

Dr Michael Pierre Johnson presented the [Annual Review \(2022-23\)](#)

7. Short Video of CHARTS projects 22-23

Kirsten Millar presented the [AGM video](#)

8. Members Engagement Review

Kirsten Millar summarised the way services to members had been expanded over the past year. She urged all members to check their profiles and to submit updates for the regular newsletters.

9. Election and Re-election of Trustees

Jo McLean stood down as Chair. Eleanor McKinnon proposed her reappointment, which was seconded by Kathleen O'Neill, and carried unanimously. Seymour Adams and Julian Forrester stood down as trustees. Jo McLean proposed their reappointment, which was seconded by Eleanor McKinnon, and carried unanimously.

6. Questions and Answers from the Floor

There were no further questions.

7. AOCB

There being no other business, Jo McLean closed the meeting.